

CORPORATE GOLF DAY CONTRACT

1. INTRODUCTION

Due to the great demand to host Corporate Days at Omeya Golf Club ("OGC") we require that the following procedures be complied with.

To secure your booking with a reserved date an **N\$5 000.00** deposit is payable. All the documents must also be completed and signed in full by a duly authorized representative of your company, pages that do not have to be signed in full must please be initialled.

Bookings are on a first come first serve basis. A booking can only be made after OGC received a signed copy of this contract as well as the deposit.

Kindly be advised that the anticipated cost of the event must be paid to the club at least 7 days before the event. Failure to comply could result in the day being cancelled. The additional cost of the account must be settled within 7 days after the event.

2. ADVERTISING

All advertising on the course needs to be approved. The only signage that will be allowed on the OGC course will be frame or Teardrop banners. Banners are to be delivered at least one day prior to the commencement of the event. Sponsors and clients are requested to please ensure that banners are collected at the end of the day. The club will not be responsible for any loss or damage to banners or equipment. **OGC will erect all banners.** Under no circumstances are balloons or floatable advertising permitted on the Estate. Vehicles are not allowed on the grass. You may not hammer pegs in the grass. A welcome board may be used to welcome all groups.

With regards to "**wet**" holes, you are limited to two stations per nine Holes.

3. CANCELLATION FEE PROCEDURE

Should you cancel your day, you will forfeit your deposit as follows:

- 1 month or more before the day – 25 % of the deposit
- 2 weeks before the day – 50 % of the deposit
- 1 week before the day – 100 % of the deposit

If you wish to change the booking it must be done more than four weeks before the date to avoid any penalty. The Club would consider any extenuating circumstances on request in writing to the General Manager.

4. COURSE DRINKS

NO ALCOHOL is allowed on the golf course.

If beverages are sold at these watering holes, stock must be purchased through the clubhouse. The stock must be signed off upon receipt thereof and will be charged on consumption. Representatives of the company are required to man the watering holes.

5. DRESS CODE

On Course – Gentlemen (Including non-players)

- Recognized golf footwear
- Tailored long trousers
- Tailored golf shorts
- Cargo style tailored golf pants with flat pockets
- Sport socks (any colour)
- Recognized golf shirt or polo neck
- Shirt with collar and sleeves
- Shirt tucked into shorts/trousers with exception of shirts designed to be worn outside trousers
- Golf caps with peak to the front (exception for very windy conditions)

Not Permitted

- Metal spikes
- Running shoes
- Sleeveless or collarless shirts or t-shirts
- Denim shorts or denim trousers
- Running shorts, rugby shorts, draw-string trousers or draw-string shorts
- Tracksuits
- Rugby shirts

On Course - Ladies (Including non-players)

- Recognized golf footwear
- Tailored skirt or trousers
- Golf shorts
- Recognized golf shirt or polo necks

Not Permitted

- Metal spikes
- Running shoes
- Denim shorts or denim trousers
- Running shorts, athletic shorts, draw-string trousers, draw-string short
- Tracksuits
- Sun tops

6. GREEN FEES

Green Fees per Player

20 - 49 PLAYERS	N\$250
50 - 99 PLAYERS	N\$200
100 OR MORE PLAYERS	N\$150

7. GOLF CARTS

Must be booked prior to the game at N\$300 for 18 holes with 28 carts available.

For golf cart bookings please phone 061 400 849. All bookings are on a "first come first serve basis".

The following guidelines for golf carts include the carts that are privately owned if they are used on the golf course.

- No fee will be charged if a member makes use of his own cart to play a round of golf.
- Residents are required to make use of main roads to access the club and not the course or the pathways on the course.
- Strictly NO alcohol is permitted on the course or on any golf cart.
- Drivers must be in possession of a valid driver's licence.
- Maximum of 2 (TWO) adults on a cart
- No standing or riding on the back of a golf cart
- All drivers must adhere to the signage that direct traffic.
- All carts are to exit the fairway at the white ropes before the greens.
- All carts are required to make use of the cart paths at the tees and between holes.
- Carts are to avoid visibly high wear and wet areas as much as possible.
- Carts are not permitted in any native (veld) grass. Carts are to stay either on the cart paths or the fairways.

8. CADDIES

Please note that Omeya does not permit caddies on the course. Players may either hire a cart or walk the course. Only members of Omeya are allowed to serve as caddies.

9. FOOD & BANQUETING

For all catering requirements please e-mail Dan Zwiebel at dan@omeyagolf.com

10. MARKERS

Please indicate on which hole/s you would like to offer a nearest to pin or longest drive prize/s

Nearest the Pin: _____

Longest Drive: _____

11. REGISTRATION

A registration area will be set up for you where hand outs can be given to players, weather permitting, this will be set up outside the main entrance to the Club.

12. PAYMENT (For ease of payment please find below our banking details)

Omeya Golf Club
Bank Windhoek
Main Branch
481972
Account No: 800 304 3597

Kindly be advised that the full amount as per pro-forma invoice must be paid to the club at least 7 days before the event. Failure to comply could result in the day being cancelled. Please be advised settlement of the additional account is due within 7 days after the golf day.

Kindly email proof of payment to mary-ann@omeyagolf.com

Note: Credit cards are not accepted for the payment of golf days.

13. PRIZE GIVING

The 19th Hole at the Golf Academy will be available for prize giving if requested. A final amount of participants for the prize giving dinner must be confirmed in writing with the club at least one week prior to the golf day.

14. TIME SHEET

A final amount of participants for the golf day must be confirmed in writing with the club at least two weeks prior to the date of play. If fewer players arrive than the amount confirmed, you will be charged for these spots at the prearranged green fee rate.

A detailed timesheet with player's names, handicaps, and tee-off times must be emailed to the club at least 48 hours prior to that date of play. Failure to do so may result in difficulty for your guests upon entering the estate.

15. CLOSURE

All morning, day and evening events to be concluded by 23h00.

GOLF DAY INFORMATION SHEET

Company Details

Name of Company: _____

Postal Address: _____

Physical Address: _____

Contact Person: _____

Telephone No: _____

Fax No: _____

Email: _____

VAT Registration No: _____

Number of Players: _____

Number of Golf Carts: _____

Food and Beverage Information:

Registration Table: Yes No

Halfway house tab: Yes No

Watering Holes: Yes No

Limit: N\$ _____

Bar Tab: Yes No

Limit: N\$ _____

LIABILITY FOR DAMAGE TO PROPERTY

The client accepts liability for and shall be responsible for any damage caused to any part of OMEYA GOLF CLUB AND ESTATE premises by the client and/or any of the Client's guests and or employees and/ or whether or not such damage or loss is caused by any act, default, omission or neglect of the Client and/or its invitees and/or guests and/or employees and/or loss shall be paid by the client to Omeya Golf Club on proper written proof of the damage or loss.

Any damage to the Venue or damage to, or loss of furnishings, utensils and equipment resulting from the use of the Venue by the Client and/or its invitees must be paid for by the Client upon proper written proof by OGC of the existence and extent of the damage or loss referred to above.

Should repairs be necessary, these must be completed within one day of the end of the Event at the cost of the Client by contractors appointed by the Client, but approved in writing by Omeya Golf Club. Failure to do so may result in the damage being repaired by Omeya Golf Club. The cost will be charged to the client. Repairs impacting on the availability of the venue may result in additional charges to the Client.

SIGNED at _____ on this _____ day of _____ 2014.

Name

Signature
(Duly authorized to for and on behalf of company)

Capacity

Company

INDEMNITY

Due to the nature of Omeya Golf Estate, the club requires the host of all golf days to sign an indemnity against any damage or injury that a golfer may cause while involved with his/her golf day at OGC.

The host also certifies that all his guests have been notified that OGC is a housing estate and that he must exercise caution when playing this course

The club further requires that, all guests partaking in the golf day are recognised handicapped golfers.

Your signature on this contract signifies that you have read, understood and accept this Indemnity and take full responsibility for your guests.

Should the Club close the course due to it being unplayable, contact will be made with the organizer as soon as possible. The club will endeavour to accommodate the company on an alternative date or if no date is suitable to either party the club will reimburse the client the full deposit paid.

Should the client decline to play while the course remains open, the client will be held responsible for all green fees and catering costs as agreed in this contract.

I HEREBY ACCEPT THE TERMS AND CONDITIONS AS SET OUT IN THE CONTRACT, AND WILL FAX THE TIME SHEET WITH NAMES AND CART REQUIREMENTS TO THE CLUB, NO LESS THAN SEVEN DAYS PRIOR TO THE EVENT.

SIGNED at _____ on this _____ day of _____ 2014.

Name

Signature
(Duly authorized to for and on behalf of company)

Capacity

Company

Omeya General Manager

Please ensure that the signatory of this contract is the responsible party for payment.